

VM366-0: Digital Photography (4 cr.)

Emerson College — Spring 2019 Syllabus (last revised on 3/26/2020)

Class Sessions: Fridays, 10 a.m. – 12 p.m. (EST), with an additional 2hrs/week asynchronously online

Location: Online via Zoom Meeting ID: <https://emerson.zoom.us/j/341651007>

Professor: Camilo Ramirez
Camilo_Ramirez@emerson.edu
www.camramirez.com/teaching.html (My website w/ Syllabus, readings, & final project worksheet)
[Shared Google Drive Repository](#) (Delivering your work, crit feedback, additional shared resources)

Office & Hrs: Online Zoom Meeting ID: <https://emerson.zoom.us/j/164773470> (note this differs from class sessions)
Wednesdays & Fridays: 12:30 pm–2 pm, or please schedule an appointment via email.

Expectations - Changed for Covid-19 Mitigation: (based on Prof. Brandon Bayne's Adjusted Syllabus Principles)

- Let us acknowledge that this is an extreme situation and that nobody signed up for this:
 - ▶ Not for the sickness, the social distancing, the shut downs and travel, or for the sudden end of our collective lives together on campus
 - ▶ Not for an online class, teaching remotely, learning from home, mastering new technologies, or for varied access to learning materials
- The humane option is the best option, so we are going to prioritize:
 - ▶ Supporting each other as humans
 - ▶ Simple solutions that make sense for the most of us
 - ▶ Sharing resources and communicating clearly
- We cannot simply do the exact same thing online that we did on campus:
 - ▶ Some assignments are no longer possible
 - ▶ Some expectations are no longer reasonable
 - ▶ Some objectives are no longer valuable
- We will foster intellectual nourishment, social connection, and personal accommodation by emphasizing:
 - ▶ Accessible asynchronous content for diverse access, time zones, and contexts
 - ▶ Synchronous discussion to learn together and combat isolation, along with asynchronous access to these recorded sessions for those with connectivity issues
 - ▶ Continued access to your professor for one-on-one online meetings during listed office hours
- We will remain flexible and adjust to the situation:
 - ▶ Nobody knows where this is going and what we'll need to adapt
 - ▶ Everybody needs support and understanding in this unprecedented moment

Course Description:

A hands-on production class created especially for the photography student who is interested in the digital darkroom. It is designed to give students a basic introduction to the elements of digital capture, manipulation, and output. The course addresses the digital tools within the context of the aesthetics of photography. Photoshop is used as another photographic tool.

Prerequisite: VM265: Introduction to Photography

Student Learning Objectives: (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Upon successful completion of this course, students will:

- Demonstrate an understanding of the history, theory, and practice of media arts (digital photography).
- Demonstrate basic skills in media arts production (digital photography).
- Demonstrate a critical understanding of photographic projects and images through group critiques.
- Learn professional standards and techniques for shooting still images with medium-format cameras.
- Learn professional standards and techniques for shooting still images with Digital SLR cameras.
- Demonstrate knowledge of converting color analog film and printed photographs into digital.
- Establish an effective color-managed workflow for digital photography with industry standard software.
- Demonstrate a knowledge of various output workflows for print and online use.

Mobile Devices:

- The use of mobile devices in class is strictly prohibited unless otherwise instructed.
- Under no circumstances should you ever make or answer phone calls during class.
- Text messaging, web browsing, even checking the screen on your device is also prohibited.
- Your phone should be turned off and put away when you enter the classroom.

Textbooks: (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Digital Photography A Basic Manual, by Henry Hornstein, ISBN: 978-0316020749 (Recommended)

The Photograph as Contemporary Art (3rd Ed.), by Charlotte Cotton, ISBN: 978-0500204184 (Recommended)

Supplies and Materials: (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Required Supplies and Materials:

- An email address that you regularly check
- A Digital-SLR camera with manual aperture and shutter speed controls (available for checkout at the EDC)
- A still film camera: medium format up to 4"x5" (available for checkout at the EDC)
- Inkjet Paper: Minimum 100 of sheets of 8.5"x11" Epson Premium Luster Photo Paper
- Color Film: Medium format Kodak Portra 400NC preferably (minimum 15 rolls of 120 size)
- Color Film Processing Service: each roll of color film must be developed externally (C-41 Processing)
- Negative Sleeves - PrintFile brand 120-3HB, 25pack
- 3-ring Negative Box
- Anti-Static Orange cloth for negatives
- Any form of portable digital media that you can use to easily store and retrieve your work
- Journal/Notebook for use as an Exposure/Printing Log, class notes, jotting ideas and thoughts

Recommended Supplies and Materials:

- Inkjet Paper: Large Format Inkjet Paper in sheets 13"x19" up to 17"x22". Or a 24"x100' roll of a specialty paper.
- 8x10" Negative Sleeves for contact sheets - PrintFile brand, Model: 810-1HB, 25pack
- Tripod & mechanical cable release for 35 mm cameras (or remote release for your D-SLR)
- Display Calibrator, such as an i1 Display Pro (available for checkout at the EDC)
- Adobe Suite (Provided by Emerson to Full-time students) & a compatible computer

Getting your Supplies and Color Film Processing: (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Equipment: The cheapest way to buy film and supplies is online through stores such as B&H (www.bhphotovideo.com) and Adorama (www.adorama.com). In town, you can go to Bromfield Camera (www.bromfieldcamera.com), Hunt's (www.huntsphotoandvideo.com) in Cambridge and Kenmore Square, and Newtonville Camera (newtonville.camera) in Waltham. For analog cameras you should also try Joe & Karen's Cameras (617- 770-3446), they have excellent prices. Emerson provides students with the Adobe Suite and student pricing on computers, for more info visit (support.emerson.edu). Always remember to ask for a student discount.

Film Processing: Some local places such as [Hunt's, Willow](#) (617-702-4494), and [Panopticon Imaging](#), do (C-41) color film processing. Just be sure to plan ahead and give yourself enough time to shoot, ship, process, and receive your film in time for class deadlines, *since ultimately you are responsible for developing your film on time.*

Digital Camera Review Sites: These sites are a good start when shopping for digital equipment, especially cameras. <http://www.steves-digicams.com/> & <http://www.dpreview.com/>

Grading and Standards:

Grades will be earned in points throughout the semester by completing assignments, critiques and their deliverables. The total points possible and all grading criteria are specified in each Project Description sheet. The four Project Critiques are weighed with the highest values. The total points earned throughout the term are factored against total possible points into a percentage which determines the Final Course Grade according to this scale:

COURSE GRADE SCALE

A	93% - 100%	C+	77% - 79%
A-	90% - 92%	C	73% - 76%
B+	87% - 89% *	C-	70% - 72%
B	83% - 86%	D	60% - 69%
B-	80% - 82%	F	59% and under *

Apart from assignment grading: absences, tardies, leaving class early, and being unprepared can also negatively affect your Course Grade as stated in the following Attendance Policy section.*

Attendance Policy: (May be adjusted after 3/13/20 for Covid-19 Mitigation):

- Good attendance is absolutely critical to this course.
- Late work is unacceptable and may only be accepted/graded at my discretion.
- If absent, it is your responsibility to make arrangements to deliver your work on the due date.
- If absent, it is your responsibility to find out what you've missed and turn in any pending work.
- If absent, it is your responsibility to find out if the Course Calendar/Schedule has been updated.
- Poor attendance can negatively affect your Course Grade as described in the following tables.*

TARDIES, etc.	COUNT AS:
1 Tardy	½ of an Absence
1 Early Class Departure	½ of an Absence
Coming to Class Unprepared	½ of an Absence

ABSENCES	COUNT AS:
1 Absence	Course Grade not affected
2 Absences *	Course Grade is no greater than B+
3 Absences *	Automatic F (Course Failure)

For additional information on attendance see the Student Handbook:
<http://www2.emerson.edu/student-affairs/undergraduate-student-handbook>

Plagiarism and Academic Misconduct Statement:

It is the responsibility of all Emerson students to know and adhere to the College's policy on plagiarism. If you have any questions concerning the Emerson plagiarism policy or about documentation of sources in work you produce in this course, you should speak to your instructor. Also see the Student Handbook for more information:
<http://www2.emerson.edu/student-affairs/undergraduate-student-handbook/academic-standards-resources>

Accommodations for Students with Disabilities:

Emerson is committed to providing equal access and support to all students who qualify through the provision of reasonable accommodations, so that each student may fully participate in the Emerson experience. If you have a disability that may require accommodations, please contact Student Accessibility Services at SAS@emerson.edu or 617-824-8592 to make an appointment with an SAS staff member. Students are encouraged to contact SAS early in the semester. Please be aware that accommodations are not applied retroactively.

Emerson College Title IX Statement:

I am a responsible employee at Emerson College which means I am not a confidential resource. I will keep your information as private as I can, however, if you disclose information that may violate [Emerson's Sexual Misconduct Policy](#) I must report it to the [Title IX Coordinator](#). If you would like to speak with someone confidentially, please contact the [Healing & Advocacy Collective](#), [Counseling and Psychological Services](#), or [Health and Wellness](#).

Diversity Statement:

Every student in this class will be honored and respected as an individual with distinct experiences, talents, and backgrounds. Students will be treated fairly regardless of race, religion, sexual orientation, gender identification, disability, socio-economic status, or national identity. Issues of diversity may be a part of class discussion, assigned material, and projects. The instructor will make every effort to ensure that an inclusive environment exists for all students.

VMA Safety Statement & Working with Minors Statement:

Safety is always a concern on any film or video set; safety training is also a requirement for employment in the production industry. Emerson supports safety measures and requires safety training through seminars and The Emerson Safety Manual. Students participating in any Emerson film or video production must meet all requirements as set forth by the Emerson College Safety Manual and the Director of Production and Safety (DPS). Students with questions or concerns should contact Lenny Manzo (DPS) at (617) 824-8126 or leonard_manzo@emerson.edu. In case of emergency, the PRODUCTION SAFETY HOTLINE can be reached 24/7 at (617) 939-1311. A link to Emerson's Safety Manual is available [here](#).

All Students will familiarize themselves with the College's [policies on minors](#). At no time is a student to be one-on-one with a minor without a guardian present. For more information on Safety or Working with Minors visit: <https://www.emerson.edu/visual-and-media-arts/safety-workshops>

Course Calendar (Adjusted for online teaching/learning after 3/13/20 for Covid-19 Mitigation):

- The following schedule is subject to change at my discretion.
- Late work is unacceptable and may only be accepted/graded at my discretion.
- If absent, it is your responsibility to make arrangements to deliver your work on the due date.
- If absent, it is your responsibility to find out what you've missed and turn in any pending work.
- If absent, it is your responsibility to find out if the Course Calendar/Schedule has been updated.

Class	Date	Lesson Topics this week	Due this class	Due next class
#1	1/17	<ul style="list-style-type: none">• Introduction to the course• Review syllabus• Email Communication Test• EDC Session.• Backups, Setting up a hard-drive & folder nesting• Digital Image Primer• Medium-Format cameras.• Introduction to Project #1 - "Typologies" & Slide Lecture.	—	<ul style="list-style-type: none">• Evans 1pg. Response Paper• Read Proj #1 worksheet• 1 pg. Project proposal• Email test due by Sunday• Shoot, process and sleeve min. 2 rolls of 120 or equivalent. Do 1 as a bracket.• Obtain all required materials for the class• Bring your hard-drive
#2	1/24	<ul style="list-style-type: none">• Reading Discussion• Film Scanning & Contact Scans.• Photographers working with Typologies.• Individual meetings / Print (LAB) Scan 1 image in class• Hard Drive Setup	<ul style="list-style-type: none">• Evans 1pg. Response Paper• Read Proj #1 worksheet• 1 pg. Project proposal• Set up your hard-drive & folders• Email test due by Sunday• 2 sleeved rolls of 120 or equivalent. 1 as a bracket.• Bring your hard-drive + all required materials for the class	<ul style="list-style-type: none">• Shoot, process, sleeve & print contact sheets: min. 2 rolls of 120 or equivalent• High Res Scan of at least one image from your rolls• 1 color print from that film scan
#3	1/31	<ul style="list-style-type: none">• Monitor Calibration• Processing and Color Correcting Film Scans• Color Printing• Photographers working with Typologies• Individual meetings / Print (LAB)	<ul style="list-style-type: none">• Contact sheets for all rolls shot so far• High Res Scan of at least one image from the rolls• 1 color print from that film scan	<ul style="list-style-type: none">• Shoot, process, sleeve & print contact sheets: min. 2 rolls of 120 or equivalent• 6 Good Color Prints• Contact Sheets for total 6 Rolls of 120 Film.

Class	Date	Lesson Topics this week	Due this class	Due next class
#4	2/7	<ul style="list-style-type: none"> • Critique for Project #1 • Introduction to Project #2 	<ul style="list-style-type: none"> • 6 Good Color Prints • Contact Sheets for 6 Rolls of 120 Film 	<ul style="list-style-type: none"> • 1pg Rickard/Shutmatt Response • 1pg Project Proposal • Shoot, process, sleeve & print contact sheets: min. 3 rolls of 120 or equivalent • 1 color print from a new film scan
#5	2/14	<ul style="list-style-type: none"> • Reading Discussion • Lighting Demo • See work of various photographers • Visiting Artist Presentation • Individual meetings / Print (LAB) 	<ul style="list-style-type: none"> • 1pg Rickard/Shutmatt Response • 1 pg Project Proposal • Contact sheets for all rolls shot so far • 1 color print from a new film scan 	<ul style="list-style-type: none"> • Shoot, process, sleeve & print contact sheets: min. 3 rolls of 120 or equivalent • 1 color print from a new film scan • Bring your D-SLR
#6	2/21	<ul style="list-style-type: none"> • Discuss Research Assignment. • Essentials of color theory for digital photography workflows • 4-up color print tests. • Shooting with your DSLR in RAW • Local Adjustments • See work of various photographers • Individual meetings / Print (LAB) 	<ul style="list-style-type: none"> • Contact sheets for all rolls shot so far • 1 color print from a new film scan • Bring your D-SLR 	<ul style="list-style-type: none"> • Shoot, process, sleeve & print contact sheets: min. 3 rolls of 120 or equivalent. • Contact Sheets for total 9 Rolls of 120 Film. • 7 Great Color Prints • Submit your choice of Photographer for Proj. 3
#7	2/28	<ul style="list-style-type: none"> • Critique for Project #2 • Introduction to Project #3 	<ul style="list-style-type: none"> • 7 Great Color Prints • Contact Sheets for 9 Rolls of 120 Film • Submit your choice of Photographer for Proj. 3 	<ul style="list-style-type: none"> • Research your chosen photographer • 2pg. Photographer research paper • Shoot a minimum of 100 new RAW images + contact sheets for all shot. • 1 color print from a new RAW file
➤	3/6	No Class - Spring Break	—	• See above
#8	3/13	<ul style="list-style-type: none"> • Transitioning to online teaching • Resolution & Big Prints • Sharpening 	<ul style="list-style-type: none"> • 2pg. Photographer Research Paper • 100 new RAW images • Contact Sheets for all images shot • 1 color print from a new photo 	<ul style="list-style-type: none"> • Reading TBA • Shoot a minimum of 100 new RAW images + contact sheets for all shot. • 1 color print from a new RAW file
➤	3/20	Classes cancelled this week - Covid-19 Mitigation: Transition to online coursework	—	—
#9	Thu 3/26	Official Makeup Day - Visiting Artist(s) Online Unique Zoom Meeting ID: 276 635 748	<ul style="list-style-type: none"> • View the website provided via email 	—

Class	Date	Lesson Topics this week	Due this class	Due next class
#10	3/27	<ul style="list-style-type: none"> • Online course operation & updates • Introduction to Final Project #3 • RAW workflow for color • Artists to look at 	<ul style="list-style-type: none"> • Re-read this syllabus • Read “Digital Capture Terms” & “Digital Camera Tips” • Write any questions for discussion during class or via email 	<ul style="list-style-type: none"> • Read Final Project Worksheet • Present your Photographer using sample images you used in writing your research paper. • Write & upload 1pg Final Project Proposal as a PDF • Shoot digital images for the week: Recommended 50-100 RAW • Add links of your shared albums for ‘all project photos’ & ‘5 Photo Sequence Critique’ to your own Critique Feedback sheet • Contribute 1 comment to each other person’s Critique Feedback Sheet • Contribute 1 website to our list of links
#11	4/3	<ul style="list-style-type: none"> • Research Presentations • ICC Profiles & Color Management • Adjustment Layers & Local Adjustments • Color Modes, Profiles, Levels 	<ul style="list-style-type: none"> • Present your Photographer using sample images you used in writing your research paper. • Read Final Project Worksheet • Write & upload 1pg Final Project Proposal as a PDF • Shoot digital images for the week: Recommended 50-100 RAW • Add links of your shared albums for ‘all project photos’ & ‘5 Photo Sequence Critique’ to your own Critique Feedback sheet • Contribute 1 comment to each other person’s Critique Feedback Sheet • Contribute 1 website to our list of links 	<ul style="list-style-type: none"> • Shoot digital images for the week: Recommended 50-100 RAW • 5 Processed RAW B/W Image Photos to your 5 Sequence Critique Album • Arrange final images so they appear in a sequence and upload for online viewing/sharing • Contribute 1 comment to every other person’s Critique Feedback Sheet • Contribute 1 website to our list of links
#12	4/10	<ul style="list-style-type: none"> • 1st Online Critique for Final Project (5 final images) 	<ul style="list-style-type: none"> • Shot total of all digital images for this phase: Recommended 100-200 RAW in a shared album • 5 Processed RAW Photos to your 5 Sequence Critique Album • Arrange final images so they appear in a sequence and upload for online viewing/sharing • Contribute 1 comment to every other person’s Critique Feedback Sheet • Contribute 1 website to our list of links 	<ul style="list-style-type: none"> • Shoot digital images for the week: Recommended 50-100 RAW • Process RAW Photos for your 10 Sequence Critique Album • Contribute 1 comment to every other person’s Critique Feedback Sheet • Contribute 1 website to our list of links • Reading – TBA
#13	4/17	<ul style="list-style-type: none"> • Printers & Ink types, Soft Proofing, Paper Media Options. • Output for print, press, and web. • Saving for Web and prep for Final Critique • Reading Discussion • Artists to look at 	<ul style="list-style-type: none"> • Shoot digital images for the week: Recommended 50-100 RAW • Process RAW Photos for your 10 Sequence Critique Album • Contribute 1 comment to every other person’s Critique Feedback Sheet • Contribute 1 website to our list of links • Reading – TBA 	<ul style="list-style-type: none"> • Shoot digital images for the week: Recommended 50-100 RAW • Process all final RAW Photos for your 10 Sequence Critique Album • Arrange final images so they appear in a sequence and upload for online viewing/sharing • Contribute 1 comment to every other person’s Critique Feedback Sheet • Contribute 1 website to our list of links
➤	4/24	No Friday Classes - Monday Schedule	—	<ul style="list-style-type: none"> • See above

Class	Date	Lesson Topics this week	Due this class	Due next class
#14	5/1	<ul style="list-style-type: none"> • <u>2nd Online Critique for Final Project (10 final images)</u> 	<ul style="list-style-type: none"> • Shot total of digital images for this phase: Recommended 150-300 RAW in a shared album • 10 Processed RAW B/W Image Photos to your 10 Image Final Album • Arrange final images so they appear in a sequence and upload for online viewing/sharing • Contribute 1 comment to every other person's Critique Feedback Sheet • Contribute 1 website to our list of links 	<ul style="list-style-type: none"> • <i>Nothing due next week as this is our final class, but keep up with your shooting practice, and stay in touch!</i>