

# VM265-01: Introduction to Photography (4 cr.)

Emerson College – Syllabus: Spring 2020 (last revised on 3/23/2020)

**Class sessions:** Wednesdays, 10 a.m. – 12 p.m. (EST), with an additional 2hrs/week asynchronously online

**Location:** Online via Zoom Meeting ID: <https://emerson.zoom.us/j/861715570>

**Professor:** Camilo Ramirez  
[Camilo\\_Ramirez@emerson.edu](mailto:Camilo_Ramirez@emerson.edu)  
[www.camramirez.com/teaching.html](http://www.camramirez.com/teaching.html) (My website w/ Syllabus, readings, & final project worksheet)  
[Shared Google Drive Repository](#) (Delivering your work, crit feedback, additional shared resources)

**Office & Hrs:** Online Zoom Meeting ID: <https://emerson.zoom.us/j/164773470> (note this differs from class sessions)  
Wednesdays & Fridays: 12:30 pm–2 pm, or please schedule an appointment via email.

## Expectations - Changed for Covid-19 Mitigation: (based on Prof. Brandon Bayne's Adjusted Syllabus Principles)

- Let us acknowledge that this is an extreme situation and that nobody signed up for this:
  - ▶ Not for the sickness, the social distancing, the shut downs and travel, or for the sudden end of our collective lives together on campus
  - ▶ Not for an online class, teaching remotely, learning from home, mastering new technologies, or for varied access to learning materials
- The humane option is the best option, so we are going to prioritize:
  - ▶ Supporting each other as humans
  - ▶ Simple solutions that make sense for the most of us
  - ▶ Sharing resources and communicating clearly
- We cannot simply do the exact same thing online that we did on campus:
  - ▶ Some assignments are no longer possible
  - ▶ Some expectations are no longer reasonable
  - ▶ Some objectives are no longer valuable
- We will foster intellectual nourishment, social connection, and personal accommodation by emphasizing:
  - ▶ Accessible asynchronous content for diverse access, time zones, and contexts
  - ▶ Synchronous discussion to learn together and combat isolation, along with asynchronous access to these recorded sessions for those with connectivity issues
  - ▶ Continued access to your professor for one-on-one online meetings during listed office hours
- We will remain flexible and adjust to the situation:
  - ▶ Nobody knows where this is going and what we'll need to adapt
  - ▶ Everybody needs support and understanding in this unprecedented moment

## Course Description:

Introduces the fundamentals of black-and-white photography by combining darkroom techniques with the latest digital processes. Essential comparisons between the two methods are explored by learning camera controls, film development to darkroom printing, digital capture to print workflow, and through the hybrid combination of these techniques. Critiques of student work develop an aesthetic and conceptual understanding of the creative process. Students must use cameras with manually adjustable speed and aperture.

## Student Learning Objectives (May be adjusted after 3/13/20 for Covid-19 Mitigation):

The objective of this course is to provide each student with a fundamental understanding of black & white photography by introducing traditional darkroom and digital photography. In addition, the course will provide students with a grounding in the basic history of black & white photography as an artistic practice through classroom slide lectures. Critique sessions will stimulate dialogue and critical thinking regarding the visual language of photography in its present and rapidly evolving forms. The methods and skills learned in this course will provide a foundation from which students can continue their photographic endeavors.

## Mobile Devices:

- The use of mobile devices in class is strictly prohibited unless otherwise instructed.
- Under no circumstances should you ever make or answer phone calls during class.
- Text messaging, web browsing, even checking the screen on your device is also prohibited.
- Your phone should be turned off and put away when you enter the classroom.

## Textbooks (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Black & White Photography: A Basic Manual by Henry Horenstein, ISBN: 978-0316373050 (**Required**)  
Looking at Photographs by John Szarkowski, ISBN: 978-0870705151 (Recommended)  
On Photography by Susan Sontag, ISBN: 978-0312420093 (Recommended)  
Why People Photograph by Robert Adams, ISBN: 978-0893816032 (Recommended)  
A World History of Photography by Naomi Rosenblum, ISBN: 978-0789209375 (Recommended)

## Supplies and Materials (May be adjusted after 3/13/20 for Covid-19 Mitigation):

### Required Supplies and Materials:

- An email address that you regularly check
- 35 mm Camera with manual aperture and shutter speed controls
- 16 Rolls of 35 mm Film: Kodak Tri-X 400, 36 exposures per roll
- 3-ring Negative Box
- Negative Sleeves - PrintFile brand, Model #: 35-7B, 25 sleeves for your 35mm film (7 rows of 5 frames)
- Anti-Static Orange cloth for negatives
- Ilford Multigrade Contrast Filters: 6"x6" (Available for checkout in the Darkroom)
- Photographic Paper - **CAUTION: DO NOT EXPOSE YOUR NEW PAPER TO LIGHT BY OPENING THE BOX!**  
Minimum 100 sheets of 8"x10" Ilford Multigrade IV B&W photographic paper - RC Pearl Surface
- Inkjet Paper: Minimum 50 of sheets of 8.5"x11" Epson Premium Photo Paper - Luster Surface
- Any form of portable digital media that you can use to easily store and retrieve your work
- Journal/Notebook for use as an Exposure/Printing Log, class notes, jotting ideas and thoughts

### Recommended Supplies and Materials:

- Digital-SLR camera with manual aperture and shutter speed controls
- Lock (for darkroom lockers)
- Tripod & mechanical cable release for 35mm cameras
- 8x10" Negative Sleeves for contact sheets - PrintFile brand, Model: 810-1HB, 25pack
- Compressed Air
- Can Opener & Scissors
- Self Timer
- Nitrile Gloves, Hand Towels, Apron

## Getting your Supplies (May be adjusted after 3/13/20 for Covid-19 Mitigation):

Equipment: The cheapest way to buy film and supplies is online through stores such as B&H ([www.bhphotovideo.com](http://www.bhphotovideo.com)) and Adorama ([www.adorama.com](http://www.adorama.com)). In town, you can go to Bromfield Camera ([www.bromfieldcamera.com](http://www.bromfieldcamera.com)), Hunt's ([www.huntsphotoandvideo.com](http://www.huntsphotoandvideo.com)) in Cambridge and Kenmore Square, and Newtonville Camera ([newtonville.camera](http://newtonville.camera)) in Waltham. For analog cameras you should also try Joe & Karen's Cameras (617- 770-3446), they have excellent prices. Emerson provides students with the Adobe Suite and student pricing on computers, for more info visit ([support.emerson.edu](http://support.emerson.edu)). Always remember to ask for a student discount.

Digital Camera Review Sites: These sites are a good start when shopping for digital equipment, especially cameras.  
<http://www.steves-digicams.com/> & <http://www.dpreview.com/>

## Grading and Standards

Grades will be earned in points throughout the semester by completing assignments, critiques and their deliverables. The total points possible and all grading criteria are specified in each Project Description sheet. The four Project Critiques are weighed with the highest values. The total points earned throughout the term are factored against total possible points into a percentage which determines the Final Course Grade according to this scale:

### COURSE GRADE SCALE

<b>A</b>	93% - 100%	<b>C+</b>	77% - 79%
<b>A-</b>	90% - 92%	<b>C</b>	73% - 76%
<b>B+</b>	87% - 89% *	<b>C-</b>	70% - 72%
<b>B</b>	83% - 86%	<b>D</b>	60% - 69%
<b>B-</b>	80% - 82%	<b>F</b>	59% and under *

Apart from assignment grading: absences, tardies, leaving class early, and being unprepared can also negatively affect your Course Grade as stated in the following Attendance Policy section.\*

### Attendance Policy (May be adjusted after 3/13/20 for Covid-19 Mitigation):

- Good attendance is absolutely critical to this course.
- Late work is unacceptable and may only be accepted/graded at my discretion.
- If absent, it is your responsibility to make arrangements to deliver your work on the due date.
- If absent, it is your responsibility to find out what you've missed and turn in any pending work.
- If absent, it is your responsibility to find out if the Course Calendar/Schedule has been updated.
- Poor attendance can negatively affect your Course Grade as described in the following tables.\*

<b>TARDIES, etc.</b>	<b>COUNT AS:</b>
1 Tardy	½ of an Absence
1 Early Class Departure	½ of an Absence
Coming to Class Unprepared	½ of an Absence

<b>ABSENCES</b>	<b>COUNT AS:</b>
1 Absence	Course Grade not affected
2 Absences *	Course Grade is no greater than B+
3 Absences *	Automatic F (Course Failure)

For additional information on attendance see the Student Handbook:  
<http://www2.emerson.edu/student-affairs/undergraduate-student-handbook>

### Plagiarism and Academic Misconduct Statement:

It is the responsibility of all Emerson students to know and adhere to the College's policy on plagiarism. If you have any questions concerning the Emerson plagiarism policy or about documentation of sources in work you produce in this course, you should speak to your instructor. Also see the Student Handbook for more information:  
<http://www2.emerson.edu/student-affairs/undergraduate-student-handbook/academic-standards-resources>

### Accommodations for Students with Disabilities:

Emerson is committed to providing equal access and support to all students who qualify through the provision of reasonable accommodations, so that each student may fully participate in the Emerson experience. If you have a disability that may require accommodations, please contact Student Accessibility Services at [SAS@emerson.edu](mailto:SAS@emerson.edu) or 617-824-8592 to make an appointment with an SAS staff member. Students are encouraged to contact SAS early in the semester. Please be aware that accommodations are not applied retroactively.

### Emerson College Title IX Statement:

I am a responsible employee at Emerson College which means I am not a confidential resource. I will keep your information as private as I can, however, if you disclose information that may violate [Emerson's Sexual Misconduct Policy](#) I must report it to the [Title IX Coordinator](#). If you would like to speak with someone confidentially, please contact the [Healing & Advocacy Collective](#), [Counseling and Psychological Services](#), or [Health and Wellness](#).

## Diversity Statement:

Every student in this class will be honored and respected as an individual with distinct experiences, talents, and backgrounds. Students will be treated fairly regardless of race, religion, sexual orientation, gender identification, disability, socio-economic status, or national identity. Issues of diversity may be a part of class discussion, assigned material, and projects. The instructor will make every effort to ensure that an inclusive environment exists for all students.

## VMA Safety Statement & Working with Minors Statement:

Safety is always a concern on any film or video set; safety training is also a requirement for employment in the production industry. Emerson supports safety measures and requires safety training through seminars and The Emerson Safety Manual. Students participating in any Emerson film or video production must meet all requirements as set forth by the Emerson College Safety Manual and the Director of Production and Safety (DPS). Students with questions or concerns should contact Lenny Manzo (DPS) at (617) 824-8126 or [leonard\\_manzo@emerson.edu](mailto:leonard_manzo@emerson.edu). In case of emergency, the PRODUCTION SAFETY HOTLINE can be reached 24/7 at (617) 939-1311. A link to Emerson's Safety Manual is available [here](#).

All Students will familiarize themselves with the College's [policies on minors](#). At no time is a student to be one-on-one with a minor without a guardian present. For more information on Safety or Working with Minors visit: <https://www.emerson.edu/academics/academic-departments/visual-media-arts/student-production-and-safety-resources>

## Course Calendar (Adjusted for online teaching/learning after 3/13/20 for Covid-19 Mitigation):

- The following schedule is subject to change at my discretion.
- Late work is unacceptable and may only be accepted/graded at my discretion.
- If absent, it is your responsibility to make arrangements to deliver your work on the due date.
- If absent, it is your responsibility to find out what you've missed and turn in any pending work.
- If absent, it is your responsibility to find out if the Course Calendar/Schedule has been updated.

Class	Date	Lesson Topics this week	Due this class	Due next class
#1	1/15	<ul style="list-style-type: none"><li>• Introduction to the course</li><li>• Review syllabus</li><li>• EDC Session,</li><li>• The technical roots of photography</li><li>• Intro to Film Camera, loading, and exposure controls.</li><li>• Introduce Project #1 "Sight versus Vision"</li></ul>	—	<ul style="list-style-type: none"><li>• E-mail test</li><li>• Sign up for a locker.</li><li>• Read: Horenstein, pg. 2–15 (Basics), 22–27 (Film), 32–44 (Lenses), 49–55 (D.O.F.), Ch 5 (The Shutter), Ch 6 (Film Exposure)</li><li>• Read worksheet for Project #1 "Sight versus Vision".</li><li>• Bring 2 bracketed, shot but undeveloped rolls to class next week.</li><li>• Purchase all needed supplies and bring to class.</li></ul>
#2	1/22	<ul style="list-style-type: none"><li>• Slide lecture (Early Photography), Film Processing Primer, Lab/Cage tour.</li><li>• Introduction to film processing and darkroom demo</li><li>• Discuss Bracket WorkSheet</li><li>• Process one roll of film with a partner (LAB).</li></ul>	<ul style="list-style-type: none"><li>• Email test due by Sunday</li><li>• Sign up for a locker.</li><li>• Readings from text book.</li><li>• Read Project 1 Description Sheet</li><li>• Two bracketed rolls</li><li>• Bracket worksheet completed</li><li>• Bring all required course supplies</li></ul>	<ul style="list-style-type: none"><li>• Read: Horenstein, Ch. 9 (Developing Film), pg. 215–218 (Photograms)</li><li>• Read: <i>Understanding a Photograph</i>, by John Berger and write a 1pg response paper</li><li>• Process your second bracketed roll of film on your own.</li><li>• Shoot min. 2 new rolls of film and develop them on your own.</li><li>• Bring object(s) for photogram experiments, 4 cut/sleeved rolls &amp; printing supplies.</li></ul>

Class	Date	Lesson Topics this week	Due this class	Due next class
#3	1/29	<ul style="list-style-type: none"> <li>• Reading Discussion</li> <li>• Darkroom demo &amp; etiquette</li> <li>• Contact Sheets &amp; Photograms</li> <li>• Darkroom Enlargements, Filters, Templates, Easels, Grain Finders, Using a Log. <b>(LAB)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Readings from text book.</li> <li>• Berger 1pg Response Paper</li> <li>• 4 rolls of film shot, developed and sleeved</li> <li>• bring objects for photogram experiments</li> </ul>	<ul style="list-style-type: none"> <li>• Shoot, process, sleeve &amp; print contact sheets: min. 2 new rolls of film</li> <li>• 4 Good Prints</li> <li>• 3 Photograms</li> <li>• Contact Sheets for total 6 Rolls of film.</li> </ul>
#4	2/5	<ul style="list-style-type: none"> <li>• <b>Critique for Project #1</b></li> <li>• Introduction to Project #2</li> </ul>	<ul style="list-style-type: none"> <li>• 4 Good Prints</li> <li>• 3 Photograms</li> <li>• Contact Sheets for 6 Rolls of film</li> </ul>	<ul style="list-style-type: none"> <li>• Reading — Adams</li> <li>• Shoot, process, sleeve &amp; print contact sheets: min. 2 new rolls of film</li> <li>• 1 new analog print</li> </ul>
#5	2/12	<ul style="list-style-type: none"> <li>• Reading Discussion — Adams</li> <li>• Split Filter Printing</li> <li>• See work of various photographers</li> <li>• Individual meetings / Print <b>(LAB)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Reading — Adams</li> <li>• 2 new rolls, developed and sleeved</li> <li>• Contact sheets for all new rolls shot</li> <li>• 1 new analog print</li> </ul>	<ul style="list-style-type: none"> <li>• Shoot, process, sleeve &amp; print contact sheets: min.2 new rolls of film</li> <li>• 1 new analog print</li> </ul>
➤	2/19	No Class - Monday Schedule Observed	—	<ul style="list-style-type: none"> <li>• Shoot, process, sleeve &amp; print contact sheets: min. 2 new rolls of film</li> <li>• 1 new analog print</li> </ul>
#6	2/26	<ul style="list-style-type: none"> <li>• Film Scanning</li> <li>• Dodging and Burning</li> <li>• See work of various photographers</li> <li>• Individual meetings / Print <b>(LAB)</b></li> </ul>	<ul style="list-style-type: none"> <li>• 4 new rolls, developed and sleeved</li> <li>• Contact sheets for all new rolls shot</li> <li>• 2 new analog prints</li> </ul>	<ul style="list-style-type: none"> <li>• Shoot, process, sleeve &amp; print contact sheets: min. 2 new rolls of film</li> <li>• 1 new analog print</li> </ul>
➤	3/4	No Class - Spring Break	—	<ul style="list-style-type: none"> <li>• Bring your D-SLR, fully charged</li> <li>• Shoot, process, sleeve &amp; print contact sheets: min. 2 rolls of film</li> <li>• 6 Great Prints</li> <li>• Contact Sheets for total 10 Rolls film</li> </ul>
#7	3/11	<ul style="list-style-type: none"> <li>• <b>Critique for Project #2</b></li> <li>• Introduction to Project #3</li> <li>• Setting up your D-SLR to shoot RAW</li> </ul>	<ul style="list-style-type: none"> <li>• Bring your D-SLR, fully charged</li> <li>• 6 Great Prints</li> <li>• Contact Sheets for 10 Rolls of film</li> </ul>	<ul style="list-style-type: none"> <li>• Bring your D-SLR, fully charged</li> <li>• Bring Digital Printing Supplies</li> <li>• Shoot a minimum of 100 new RAW images &amp; download to your HD</li> </ul>
➤	3/18	Classes cancelled this week - Covid-19 Mitigation: Transition to online coursework	—	—
#8	3/25	<ul style="list-style-type: none"> <li>• Online course operation &amp; updates</li> <li>• Introduction to Final Project #3</li> <li>• Review of D-SLR Camera controls and settings.</li> <li>• Artists to look at</li> </ul>	<ul style="list-style-type: none"> <li>• Re-read this syllabus</li> <li>• Read “<a href="#">Digital Capture Terms</a>”</li> <li>• Download the PDF of your camera manual</li> <li>• Read “<a href="#">Digital Camera Tips</a>” &amp; find those features on your camera, referring to your camera manual if you get stuck.</li> <li>• Prepare any new RAW or JPG images for online sharing/viewing/access</li> <li>• Write any questions for discussion during class or via email</li> </ul>	<ul style="list-style-type: none"> <li>• Read Final Project Worksheet</li> <li>• Write &amp; <a href="#">upload</a> 1pg Final Project Proposal as a PDF</li> <li>• Shoot digital images for the week: Recommended 50-100 RAW</li> <li>• Add links of your shared albums for ‘all project photos’ &amp; ‘5 Photo Sequence Critique’ to your own Critique Feedback sheet</li> <li>• Contribute 1 comment to each other person’s Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> </ul>
#9	Thu 3/26	<b>Official Makeup Day -</b> Visiting Artist(s) Online	<ul style="list-style-type: none"> <li>• See your email for specific: <ul style="list-style-type: none"> <li>– meeting time(s) and</li> <li>– Zoom Meeting I.D.’s</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Only what is listed above</li> </ul>

Class	Date	Lesson Topics this week	Due this class	Due next class
#10	4/1	<ul style="list-style-type: none"> <li>• Pixels, Megapixels, File Formats</li> <li>• <a href="#">RAW workflow</a></li> <li>• <a href="#">Converting to B/W</a></li> <li>• <a href="#">Long Exposures</a></li> <li>• Diagnosing Exposures</li> <li>• Artists to look at</li> </ul>	<ul style="list-style-type: none"> <li>• Read Final Project Worksheet</li> <li>• Write &amp; <a href="#">upload</a> 1pg Final Project Proposal as a PDF</li> <li>• Shoot digital images for the week: Recommended 50-100 RAW</li> <li>• Add links of your shared albums for 'all project photos' &amp; '5 Photo Sequence Critique' to your own Critique Feedback sheet</li> <li>• Contribute 1 comment to each other person's Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Shoot digital images for the week: Recommended 50-100 RAW</i></li> <li>• <i>5 Processed RAW B/W Image Photos to your 5 Sequence Critique Album</i></li> <li>• <i>Arrange final images so they appear in a sequence and upload for online viewing/sharing</i></li> <li>• <i>Contribute 1 comment to every other person's Critique Feedback Sheet</i></li> <li>• <i>Contribute 1 website to our <a href="#">list of links</a></i></li> </ul>
#11	4/8	<ul style="list-style-type: none"> <li>• <b><a href="#">1st Online Critique for Final Project (5 final images)</a></b></li> </ul>	<ul style="list-style-type: none"> <li>• Shot total of all digital images for this phase: Recommended 100-200 RAW in a shared album</li> <li>• 5 Processed RAW B/W Image Photos to your 5 Sequence Critique Album</li> <li>• Arrange final images so they appear in a sequence and upload for online viewing/sharing</li> <li>• Contribute 1 comment to every other person's Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Shoot digital images for the week: Recommended 50-100 RAW</i></li> <li>• <i>Process 2 RAW B/W Image Photos for your 10 Sequence Critique Album</i></li> <li>• <i>Contribute 1 comment to every other person's Critique Feedback Sheet</i></li> <li>• <i>Contribute 1 website to our <a href="#">list of links</a></i></li> <li>• <i>Reading – TBA</i></li> </ul>
#12	4/15	<ul style="list-style-type: none"> <li>• Adjustment Layers</li> <li>• <a href="#">Local Adjustments</a></li> <li>• Detailed anatomy of an image, Color Modes, Profiles, Levels</li> <li>• Reading Discussion</li> <li>• Artists to look at</li> </ul>	<ul style="list-style-type: none"> <li>• Shoot digital images for the week: Recommended 50-100 RAW</li> <li>• Process 2 RAW B/W Image Photos for your 10 Sequence Critique Album</li> <li>• Contribute 1 comment to every other person's Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> <li>• Reading – TBA</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Shoot digital images for the week: Recommended 50-100 RAW</i></li> <li>• <i>Process 2 RAW B/W Image Photos for your 10 Sequence Critique Album</i></li> <li>• <i>Contribute 1 comment to every other person's Critique Feedback Sheet</i></li> <li>• <i>Contribute 1 website to our <a href="#">list of links</a></i></li> <li>• <i>Reading – TBA</i></li> </ul>
#13	4/22	<ul style="list-style-type: none"> <li>• Output for print, press, and web.</li> <li>• <a href="#">Saving for Web</a> and prep for Final Critique</li> <li>• Artists to look at</li> </ul>	<ul style="list-style-type: none"> <li>• Shoot digital images for the week: Recommended 50-100 RAW</li> <li>• Process 2 RAW B/W Image Photos for your 10 Sequence Critique Album</li> <li>• Arrange final images so they appear in a sequence and upload for online viewing/sharing</li> <li>• Contribute 1 comment to every other person's Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> <li>• Reading – TBA</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Shoot digital images for the week: Recommended 50-100 RAW</i></li> <li>• <i>Process all final RAW B/W Image Photos for your 10 Sequence Critique Album</i></li> <li>• <i>Arrange final images so they appear in a sequence and upload for online viewing/sharing</i></li> <li>• <i>Contribute 1 comment to every other person's Critique Feedback Sheet</i></li> <li>• <i>Contribute 1 website to our <a href="#">list of links</a></i></li> </ul>
#14	4/29	<ul style="list-style-type: none"> <li>• <b><a href="#">2nd Online Critique for Final Project (10 final images)</a></b></li> </ul>	<ul style="list-style-type: none"> <li>• Shot total of digital images for this phase: Recommended 150-300 RAW in a shared album</li> <li>• 10 Processed RAW B/W Image Photos to your 10 Image Final Album</li> <li>• Arrange final images so they appear in a sequence and upload for online viewing/sharing</li> <li>• Contribute 1 comment to every other person's Critique Feedback Sheet</li> <li>• Contribute 1 website to our <a href="#">list of links</a></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Nothing due next week as this is our final class, but keep up with your shooting practice, and stay in touch!</i></li> </ul>